

HARRISON TOWNSHIP BOARD OF EDUCATION
Mullica Hill, New Jersey

Policy Manual

TABLE OF CONTENTS

3000 Business and Noninstructional Operations

3000	Concepts and Roles in Business and Noninstructional Operations
3100	Budget Planning, Preparation and Adoption
3160	Transfer of Funds Between Line Items/Amendments/Purchases not Budgeted
3220/3230	State Funds/Federal Funds
3240	Tuition Fees, Special Education Program
3250	Income From Fees, Fines, Charges
3260/3270	Sale and Disposal of Books, Equipment and Supplies, Sale, Licensing and Rental of Property
3280	Gifts, Grants and Bequests
3320	Purchasing Procedures
3326	Payment for Goods and Services
3327	Relations with Vendors
3400	Accounts
3440	Inventories
3450	Money in School Buildings
3451	Petty Cash Funds
3453	School Activity Funds
3510	Operation and Maintenance of Plant
3514	Equipment
3515	Smoking Prohibition
3515.1	Telephone and Cell Phones
3516	Safety
3530	Insurance Management
3541.1	Transportation Routes and Services <ul style="list-style-type: none">• Regulation
3541.31	Privately Owned Vehicles <ul style="list-style-type: none">• Regulation
3541.32	District-owned Vehicles
3541.33	Transportation Safety
3542	Food Service
3542.1	Wellness and Nutrition
3542.31	Free or Reduced-Price Lunches/Milk
3542.44	Purchasing

TABLE OF CONTENTS (continued)

3570	District Records and Reports
3571.4	Audit
3600	Evaluation of Business and Noninstructional Operations