

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
MAY 22, 2023
7:00 PM**

Mrs. Shannon Williams, Board Vice President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mrs. Jennifer Bowen (<i>absent</i>)	Mr. Sean Henderson
Mr. Walter Bright	Mrs. Stacey Muscarella (<i>absent</i>)
Ms. Cristie Clark	Mrs. Marissa Straccialini
Mrs. Janette Coslop	Mrs. Shannon Williams
Mr. Louis DiBacco	

Others Present:

Dr. Missy Peretti, Superintendent of Schools, Robert Scharlé, School Business Administrator /Board Secretary, and Mrs. Lori Hynes, Director of Student Services.

III. Flag Salute:

Led by Shannon Williams, Board Vice President of the Harrison Township Board of Education.

IV. President's Welcome:

1. Public hearing of HIB Summary Overview Report

Dr. Peretti opened the Public Hearing on the HIB report.

- Annual requirement on HIB reporting
- Report on self-grading on the 2021-22 school year
 - Self-report & self-reflection
 - Described all the reporting areas
 - Final grade is required to be posted on the website and reported to the State

- Described the maximum score for each area and our scoring
- Total maximum score was 78, our score was 71
- We had one (1) report of potential violation, but it was found to be a conflict and not a violation
- Pleased we have a very low number of reports
- Reiterated – no detail information is permitted to be released

V. Audience Participation I:

Michelle Fox, former HTS teacher

- ARP funds go to September 30, 2024
- The guidance counselor position will be missed
- Described the various responsibilities of several administrative positions
- This position needs more time with the students, supervisor/coach
- Does this administrative position have coaching experience?
- Guidance Counselor/PE Teacher/Does this meet State mandates?

Kathleen Upshur

- Regarding Guidance counselor position:
 - o HTEA held Teacher for a Day with community members
 - o Current BOE members should meet with guidance for a day
 - o Guidance Counselors are running every day
 - o Students need this position, it is vital
 - o Asked the Board members to be a Guidance Counselor for a day

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the April 24, 2023 Regular and Executive Sessions of the Board of Education Meeting. (***Attachment: Min. #1***)

Motion: Ms. Clark
Roll Call: (7-0)

Second: Mr. Henderson
Carried: Yes

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Stacey Muscarella (Absent)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen (Absent)
 - e. Board Development – Marissa Straccialini (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Cristie Clark (No report at this time.)
 - g. School Safety – Cristie Clark (No report at this time.)
 - h. Shared Services – Sean Henderson (No report at this time.)
 - i. Transportation – Janette Coslop (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (Copies of Correspondence are included in backup materials)

1. Letter from Colleen Hayes received April 24, 2023 re: leave of absence.
2. Email from Marsha Snajkowski received April 26, 2023 re: resignation.
3. Letter from Caressa Dredden received April 28, 2023 re: resignation.
4. Letter from Danielle Metcalf received May 5, 2023 re: leave of absence.
5. Letter from Megan Sakhleh received May 10, 2023 re: retirement.

IX. Business Administrator's Report:

A. Finance

Motion: For the Board of Education to approve the following action items:

1. Appropriation Adjustment List for April 2023. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2023. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of April 2023. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2023. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. April 2023 Ratified Bill List \$1,728,724.88 (*Attachment: Fin. #6a*)
 - b. May 2023 Bill List \$237,426.41 (*Attachment: Fin. #6b*)
7. Approval of the following tuition rates for the 2023-2024 school year:

MSD – School Year	\$30,600
MSD – Extended School Year (ESY)	4,700
MSD – One on One Aide	22,200
MSD – One on One Aide (ESY)	2,200
PSD – School Year (1/2 day program)	11,700
PSD – School Year (ESY)	3,700
Parent Paid – (1/2 day program)	3,000
8. Approval of resolution of state contract vendors for the purchase of goods and services for fiscal year 2023-2024. (*Attachment: Fin. #8*)
9. Approval to continue to purchase through the Educational Services Commission of New Jersey (ESCNJ – formally MRESC) as an approved State Cooperative as needed.

10. Approval to purchase EDR Security Software with Dell through the National Cooperative Purchasing Alliance.
11. Approval of the following action items:
 - A. Approving the utilization of manual checks written pursuant to Board Policy #3326 (*Attachment: Fin. #11A*)
 - B. Designation of Official Newspapers: South Jersey Times and Courier-Post
 - C. Designation of Depository of School Funds:
 - 1) Century Savings Bank
 - 2) TD Bank
 - D. Signatories for Harrison Township School District bank accounts:

Custodian Account (3 signatures required)

Board President
 Superintendent of Schools
 Board Secretary

Payroll Account

Board Secretary
 Superintendent of Schools

Payroll Agency

Board Secretary
 Superintendent of Schools

Construction Account (2 signatures required)

Board President
 Board Secretary

Student Activity Funds (2 signatures required)

Superintendent of Schools
 Board Secretary

Library Activity Fund

Board Secretary
 Librarian

- E. Approval of the following Petty Cash Funds for the 2023-2024 school year:

<u>Office</u>	<u>Amount</u>	<u>Maximum Single Expenditure</u>
Superintendent	\$200.00	\$50.00
School Business Admin.	\$200.00	\$50.00
Chief Academic Officer	\$200.00	\$50.00
Director of Student Svcs.	\$200.00	\$50.00
HTS Principal	\$200.00	\$50.00
PVS Principal	\$200.00	\$50.00

F. Tax Sheltered Annuity Company/Broker:

- 1) MetLife
- 2) The Vanguard Group
- 3) Lincoln Investment Planning, Inc.
- 4) Siracusa Benefits Program
- 5) National Life Group
- 6) Brighthouse Life Insurance (MetLife CT/Travelers)
- 7) Equitable

12. Approval to award contract for food service management services that was subject to bid to Nutri-Serve Food Management, Inc. for the 2023-2024 school year, at the established flat management fee of \$30,000.00 per one school calendar year. Nutri-Serve guarantees a break-even bottom line on the operational financial report up to the amount of the management fee. The total cost of the contract is \$313,277.40. The bid was conducted pursuant to the New Jersey Food and Nutrition guidelines.
13. Approval of agreement for Gloucester County Special Services School District – CRESS to provide Professional Services (as needed) for the 2023-2024 school year.

Motion: Mr. Bright
Roll Call: (7-0)

Second: Mr. Henderson
Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. Approval of a medical leave of absence for Colleen Hayes, First Grade Teacher at Harrison Township School, effective April 24, 2023 through June 30, 2023, utilizing accumulated sick time concurrent with FMLA with an anticipated return date of September 1, 2023.
2. Acceptance of the resignation of Marsha Snajkowski, General Aide at Pleasant Valley School, effective April 27, 2023.
3. Acceptance of the resignation of Caressa Dredden, Bus Driver for the District, effective June 14, 2023.
4. Approval of a leave of absence for Danielle Metcalf, Grade Four Teacher at Pleasant Valley School, effective October 30, 2023 utilizing accumulated sick days concurrent with FMLA continued with an unpaid leave under NJFMLA through March 6, 2024 with an estimated return date of March 7, 2024.
5. Acceptance of the retirement of Megan Sakhleh, Reading Interventionist at Harrison Township School, effective July 1, 2023.
6. Approval of the employment of Traci Pellecchia from 2.75 hour per day to 5.0 hour per day General Aide at Pleasant Valley School, effective May 12, 2023 through June 30, 2023.

7. Approval of Karen Giambrone, current Substitute Aide, at part-time, 2.75 hour/day General Aide at Pleasant Valley School, effective May 23, 2023 through June 30, 2023 with salary established at Step 1 in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.
8. Approval of the new employment contract for the Business Administrator, Robert Scharlé, effective July 1, 2023 through June 30, 2024 as approved by the Gloucester County Executive Superintendent.
9. Approval of the re-employment of Lisa Heenan as Chief Academic Officer and Lori Hynes as Director of Student Services, effective July 1, 2023 through June 30, 2024.
10. Approval of the re-employment of the following tenured school district administrators effective July 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.A.S.A:
 - a. AnnaLisa Rodano, Principal, Harrison Township School
 - b. Chad Flexon, Supervisor of Instruction, Harrison Township School
 - c. Christine Fellona, Assistant Principal at Pleasant Valley School
11. Approval of the re-employment of the following non-tenured district administrators effective July 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.A.S.A:
 - a. Karen Russo, Principal at Pleasant Valley School
 - b. Diane Eisenhart, Instructional Supervisor
12. Approval of the re-employment of the following school district supervisors effective July 1, 2023 through June 30, 2024:
 - a. Milton Ney, Supervisor of Buildings and Grounds
 - b. Susan Hanlon, Transportation Supervisor
13. Approval of the re-employment of the following technology department staff members effective July 1, 2023 through June 30, 2024:
 - a. Shawn Shenk, Technology Coordinator
 - b. John Berkett, Computer Technician
14. Approval of the re-employment of the following tenured, certified faculty members for the 2023-2024 school year, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.:

Rachel Baldwin	Stephanie Bottone	Cindy Boyer
Stacie Brown	Mary Capone	Fran Cheeseman
Ashley Corey	Alison Cusack	Marjorie Daniels
Tracy DeAngelo	Lisa DeEugenio	Melinda DeVoe
Angela Dubrow	Denise Fanelli	Kelly Ferrara
Mary Garwood	Melinda Gerkens	Michelle Giuliano
Christa Glaze	Nicole Grieb	Kristina Guarro
Meghan Hack	Tawnya Hartman	Colleen Hayes
Christina Heil	Casey Heitman	Laurie Holland
Kimberly Hood	Kathleen Huber	Nicole Huck
Andrew Hulfish	Victoria Hummel	Carla Iannone
Colleen Illi	Lori Johns	Taylor Johnson
Lauren Jones	Kari Kille	Jennifer Kotzen
Olivia Langerhans	Heather Leonardi	Kathleen Lewin
Meghan Loomis	Ashley Mackowiak	Michelle Malaby

Christie Mamaluy	Jennifer Mankey	Natalie Markey
Robyn Maronski	Annamarie Mason	Sarah McCafferty
Frank McGuigan	Jean McLeod	Bernadette Mease
Lori Melchiore	Briana Miller	Lauren Mitcham
Nancy Moran	Sabrina Mosiondz	Danielle Nemeth
Julianna Olan	Anthony Otlowski	Betsy Patterson
Kristin Piperno	Melissa Poulson	Tara Reeves
Laura Richardson	Christine Rivera	Laura Sabatano
Jacqueline Sanders	Heather Schank	Lisa Schreyer
Rachael Sharp	Lauren Sheppard	Jessica Souders
Melina Spitale	Andrea Startare	Justin Stevenson
Jean Marie Sutton	Christine Terruso	Robert Thompson
Michelle Troast	John Trussell	Kathleen Ward
Kathryn Wells	Colleen Yhost	Mary Ann Young
Alexis Zuccato		

15. Approval of the re-employment of the following certified faculty members for the 2023-2024 school year that will be acquiring tenure on September 2, 2023, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A:
- | | | |
|-----------------|------------------|------------------|
| Michael Brodzik | Jennifer Culling | Danielle Metcalf |
|-----------------|------------------|------------------|
16. Approval of the re-employment of the following non-tenured certified faculty members for the 2023-2024 school year, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.:
- | | |
|--------------------------------|---------------------------------|
| Jessica Alcorn (9/2/2026) | Tracy Beyrodt (9/2/2026) |
| Kristin Charlson (9/2/2025) | Lindsey Colletta (9/2/2026) |
| Allegra Counsellor (9/2/2024) | Brenna Damminger (9/2/2025) |
| Deneen Dougherty (9/2/2025) | Erin Durkin (9/2/2026) |
| Mitchell Federico (9/2/2024) | Sloane Gandler (9/2/2026) |
| Lauren Gill (9/2/2025) | Camryn Hackett-Slimm (9/2/2026) |
| Kelly Meagher (9/2/2024) | Tydejah Roberts (9/2/2026) |
| Kimberly Rohrbacher (9/2/2026) | Matthew Simmermon (9/2/2024) |
| Brittany Tocci (9/2/2026) | Joshua Tunstall (9/2/2026) |
| Chelsey Venuto (9/2/2025) | |
17. Approval of the re-employment of the following 10-month Receptionists, effective September 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.:
- | | |
|--------------|-------------------|
| Coleen Short | Bridget Stankoski |
|--------------|-------------------|
18. Approval of the re-employment of the following Special Education Teacher Assistants and Aides, effective September 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A:
- Full-Time Special Education Teacher Assistants:
- | | |
|---------------------|----------------|
| Patricia Czajkowski | Mirna Paciello |
| Angela Storms | Donna Tocco |
| Jean Volgarino | |

Part-Time Special Education Aides:

Sara Amanto	Dawn Archut
Lena Calce	Lindsey Casey
Juanita Coceano	Stacey Comito
Stephanie Juhring	Gina Rotoli
Dana Savvas	Carmela Schuck
Colleen Slobodjian	Courtney Stankiewicz
Jennifer Strockbine	Linda Turk
Monica Zabala	

19. Approval of the re-employment of the following 12-month secretarial staff members, effective July 1, 2023 through June 30, 2024:
- | | |
|------------------|-------------------|
| Traci Chappell | Kimberly Cinaglia |
| Valarie Eastlack | Deborah Heller |
| Nicole LaBuono | Gail Milburn |
| Angela Otlowski | Cathleen Porter |
20. Approval of the re-employment of Dorthea Hall as a 10-month Transportation Office Assistant, effective July 1, 2023 through June 30, 2024.
21. Approval of the re-employment of the following Instructional Aides, effective September 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.:
- | | |
|-------------------|----------------|
| Heather Casserly | Donna D'Amico |
| Kimberly DeAngelo | Martina Fuller |
| Susan Giancola | Yvonne Knorr |
| Jennifer Marks | Nancy Marucci |
| Teresa Wraga | |
22. Approval of the re-employment of the following General Aides, effective September 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.:
- 5.0 Hours per day
- | | |
|---------------------|---------------------|
| Patricia Cinko | Pamela Cooke |
| Stephanie Dougherty | Christine Gallagher |
| Carmelina McCann | Christine McCormick |
| Traci Pellecchia | Susan Robertson |
| Natalie Sharkey | Julie Taylor |
- 2.75 Hours per day
- | | |
|------------------|-------------------|
| Jennifer Calhoun | Sharon Carlo |
| Sherri Desilvio | Marcela Drissell |
| Karen Giambrone | Barbara Marchese |
| Mary Matteo | Karen Misuraco |
| Shelby Mullen | Linda Pennypacker |
| Eileen Woods | |

23. Approval of the re-employment of the following Custodians, effective July 1, 2023 through June 30, 2024, with salaries established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.:
- Full-Time Custodians
- | | |
|------------------|-------------------|
| Joseph Casey | Carl Chando |
| Vianey Hernandez | Alexander Hughes |
| Herbert Hymer | Jennifer Menasion |
| Michael Messina | Raymond Meyers |
| Brooke Nettleton | Sheila Nettleton |
| Andrew Oswald | |
- Part-time Custodians
- | | |
|---------------|------------------|
| Sharon McCann | Kenneth Menasion |
|---------------|------------------|
24. Approval of the re-employment of Danielle Scull as a 10-month, full-time School Nurse Aide, from September 1, 2023 through June 30, 2024 with a salary established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.E.A.
25. Approval of the re-employment of the following Bus Drivers for the district, effective September 1, 2023 through June 30, 2024:
- | | |
|--------------------|-------------------------|
| Dennis Alston | Melanie Crane |
| BettyAnn Doerrmann | Dawn Errico |
| Elizabeth Gentile | Dorothea Hall |
| Karen Mohrman | Linda Moneypenny-Reiter |
| Maia Mullins | Joseph Munafo |
| Janet Nicora | Kimberlie Ogren |
| Kellee Parker | Valorie Revoir |
| Renee Rizzo | Beth Ann Stanton |
| Ruby Stiles | Matthew Tarnecki |
26. Approval of the re-employment for the following Bus Aides for the district, effective September 1, 2023 through June 30, 2024:
- | | |
|--------------------|-----------------|
| William Allen | Terry Ballinger |
| Linda Bermudez | Shirley Bundy |
| Catherine Eastlack | Richard McGee |
| MaryJane Page | |
27. Approval of the Summer Skills Support program for students entering grades one through six. Students attend sessions from 9:00 to 12:00 Monday through Thursday from Monday, July 10, 2023 through Thursday, August 3, 2023 at the Harrison Township Elementary School.
28. Approval of the following teachers to serve as instructors for Summer Skills Support program. Teachers receive compensation for 3.50 hours of student contact (8:45-12:15) at \$44.00 per hour and 1 hour of non-student contact time per day as well as 3 hours of pre- and 2 hours of post-planning time at \$22.77 per hour. Compensation is based on the negotiated HTEA contract.
- | | |
|-------------------|-----------------|
| Colleen Illi | Nicole Huck |
| Sabrina Mosiondz | Kelly Ferrara |
| Kristin Charleson | Laurie Holland |
| Stacie Brown | Annamarie Mason |
| Meghan Hack | Casey Heitman |
| Jean McLeod | Melissa Poulson |
| Tracy DeAngelo | |

29. Approval of one (1) school nurse per day to provide support for our Summer Skills Support students Monday through Thursday 8:45-12:15pm, Monday, July 10, 2023 through Thursday, August 3, 2023. Compensation is based on the negotiated HTEA contract. Three hours of pre- and one hour of post-prep time is also provided at \$22.77 per hour; each nurse may accrue these hours.
Mary Garwood Erin Durkin
30. Approval of any qualified and certified Harrison Township School District employee to serve as a substitute for the Summer Skills Support program (teacher, special education aide, and/or nurse) with compensation for student contact time.
31. Approval of the following instructional aides to provide support for our Summer Skills Support students Monday through Thursday 8:45-12:15, July 10, 2023 through August 3, 2023. Instructional Aides receive compensation for 3.50 hours of student contact time at \$18.50 per hour. Compensation is based on the negotiated HTEA contract.
Donna D'Amico Martina Fuller
Nancy Marucci
32. Approval of the Special Education Extended School Year program for students entering grades one through six. Students attend sessions from 9:00 to 12:00 Monday through Thursday from July 10, 2023 to August 3, 2023 at Harrison Township School and Pleasant Valley School. Teachers receive compensation for 3.5 hours of student contact time (8:45-12:15) at \$44.00 per hour and 1 hour of non-student contact time at \$22.77 per hour per day as well as 3 hours of pre- and 2 hours of post-planning time at the non-student contact time rate. Compensation is based on negotiated HTEA contract.
Camryn Hackett-Slimm Nicole Grieb
Brittany Tocci Olivia Langerhans
Heather Leonardi
33. Approval of the Special Education Extended School Year program for students in Pre-Kindergarten. Students attend from 9:00 to 12:00 Monday through Thursday from July 10, 2023 to August 3, 2023 at Harrison Township School. Teachers receive compensation for 3.5 hours of student contact time (8:45-12:15) at \$44.00 per hour and 1 hour of non-student contact time at \$22.77 per hour per day as well as 3 hours of pre- and 2 hours of post-planning time at the non-student contact rate. Compensation is based on the negotiated HTEA contract.
Andrea Startare
34. Approval of the following Special Education Teacher Assistants and Aides to provide support for our Special Education Extended School Year students in grades PK through six. Monday through Thursday 8:45-12:15 July 10, 2023 to August 3, 2023 at Harrison Township School and Pleasant Valley School. Teacher Assistants and Aides receive compensation for 3.5 hours per day at the rate of \$18.50 per hour. Compensation is based on the negotiated HTEA contract.
Jennifer Strockbine Sharon Carlo
Jean Volgarino Faith Schusler
Linda Turk Stephanie Juhring
Courtney Stankiewicz Alyssa Pastore
Stephanie Dougherty

35. Approval of one (1) school nurse per day to provide support for our ESY students Monday through Thursday (8:45-12:15) July 10, 2023 through August 3, 2023 at \$44.00 per hour and 3 hours of pre- and 2 hours of post-planning non-student contact time at \$22.77 per hour; each nurse may accrue these hours.
 Karen Ruggeri Mary Garwood
 Erin Durkin Danielle Scull
36. Approval of any qualified and certified Harrison Township School District employee and approved substitutes to serve as a substitute for the Special Education ESY program (teacher, special education aides, and/or nurse) with compensation for student contact time.
37. Approval of any district aide substitutes of the Harrison Township School District to serve as a substitute aide for the Special Education ESY program with compensation for student contact time of \$18.50 per hour.
38. Approval of the employment of the following individuals as substitutes for the district on an as-needed basis, effective through June 30, 2023, at the currently approved hourly and daily rates, pending receipt of required clearances:
 a. Lydia Eisenhart - Teacher
39. Approval of the employment of the following individuals as substitute summer custodians for the district on an as-needed basis, effective June 1, 2023 through September 30, 2023, pending receipt of required clearances:
 a. Natalie Pate
 b. Anthony Messina
40. Approval of the employment of Kaitlyn Hogan, of Woodstown, as Full-Time Speech-Language Specialist at Pleasant Valley School, effective September 1, 2023 through June 30, 2024 with salary established at MA, Step 7 (\$61,990.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A and H.T.B.O.E., pending receipt of required clearances.
41. Approval of the employment of Patricia Radka, of Mount Royal, as Full-Time Teacher at Pleasant Valley School, effective September 1, 2023 through June 30, 2024 with salary established at MA+30, Step 10 (\$77,414.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.
42. Approval of the employment of Brittain Hurley, of New York, NY, as Full-Time Teacher at Pleasant Valley School, effective September 1, 2023 through June 30, 2024 with salary established at MA, Step 5 (\$56,277.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.
43. Approval of the employment of Faith Schusler, current Substitute Teacher, as Full-Time Special Education Teacher, effective September 1, 2023 through June 30, 2024 with salary established at BA, Step 1 (\$52,487.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E.
44. Approval of the employment of Jennifer Hill, of Haven Beach, NJ, as Full-Time Special Education Teacher, effective September 1, 2023 through June 30, 2024, with salary established at BA, Step 4 (\$53,387.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.

45. Approval of the employment of Albert Bader III, of Blackwood, as Full-Time Instrumental Music Teacher at Pleasant Valley School, effective September 1, 2023 through June 30, 2024 with salary established at BA, Step 7 (\$59,800.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.
46. Approval of the employment of the following Summer IT Support effective June 1, 2023 through June 30, 2024 at the approved hourly rate:
 - a. Austin Shenk
 - b. Shane Shenk
 - c. Eliza Shenk

Items # 2, 3, and 5:

Dr. Peretti acknowledged the following:

- Marsha Snajkowski as a General Aide at PVS for 3 years
- Caressa Dredde as a Bus Driver for 7 ½ years
- Megan Sakhleh as a Teacher here for 13 years and then as a Reading Interventionist for the last 9 years

Dr. Peretti wished them all well.

Motion: Mrs. Straccialini
Roll Call: (7-0)

Second: Ms. Clark
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of the updated Outside Evaluation Costs for the 2023-2024 school year.
2. Approval of the contracted Physical Therapist Services for the district as provided by Hope in Motion Physical Therapy, LLC at a rate of \$75.00 per hour up to 10 hours per week from July 1, 2023 through June 30, 2024, as needed.
3. Approval of agreement with Amazing Transformations to provide ABA Therapist/Register Behavior Technician services for the 2023-2024 school year at a cost of \$111,720.00.
4. Approval for a Memorandum of Understanding for Behavioral Services with the Gateway Regional High School District for the 2023-2024 school year in the amount of \$49,500.00.

Motion: Ms. Clark
Roll Call: (7-0)

Second: Mr. Henderson
Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Authorizing the awarding of contracts for professional services for a one-year term commencing July 1, 2023 without competitive bidding:
 - 1) Board Solicitor: Robert Muccilli, Esquire, of Capehart & Scatchard, PA
 - 2) Board Auditor: Inverso & Stewart and their Peer Review
 - 3) Bond Counsel: Philip Norcross, Esquire, of Parker McCay, PA
 - 4) Architect of Record: Regan Young England Butera
 - 5) Engineer of Record: Pennoni Associates, Inc.
 - 6) Health Equity: FSA Administrator
 - 7) School District Physician: Gregory Herman, MD
 - 8) Special Education Attorney: Brett Gorman, Esquire, of Parker McCay, PA
2. Authorizing the awarding of a contract as an Extraordinary Unspecifiable Service for Broker of Record for Health Benefit Insurance to Integrity Consulting Group for the 2023-2024 school year with compensation through the insurance carriers for Medical/Rx at 2% of premiums and Dental at 3% of premiums. (1st renewal)
3. Authorizing the contract renewal pursuant to NJSA 18A:18A-42 for Broker of Record for Liability Insurance to Connor Strong & Buckelew Co., Inc. for the 2023-2024 school year (2nd renewal).
4. Acknowledgement of the Superintendent's HIB Summary Overview Report for the 2022-2023 school year as required (bi-annually) by the Anti-Bullying Bill of Rights Act.
5. Acknowledgment of the review and update of the Harrison Township School District's Safe Return Plan through September 2023, as required by the NJ Department of Education.
6. Approval of the reimbursement of graduate tuition cost to Lori Hynes following successful completion of the following courses through Liberty University, requested amounts stated, with reimbursement after completion according to the terms of the established contract:
 - a. Cultural & Educational Leadership – August 2023 through October 2023 – \$1,934.50
 - b. Applied Research Methods – October 2023 through December 2023 - \$1,934.50
7. Approval of the reimbursement of graduate tuition cost to Sloane Gandler following successful completion of the following course through Temple University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2024:
 - a. Research Apprenticeship – August 2023 through December 2023 - \$4,143.00
8. Acknowledgement of a Bus Evacuation Drill at Harrison Township School on April 26, 2023 at 8:30am supervised by AnnaLisa Rodano, Principal. All busses, drivers, and aides were in participation.
9. Acknowledgement of a Bus Evacuation Drill at Pleasant Valley School on May 16, 2023 at 2:10pm supervised by Karen Russo, Principal. All busses, drivers, and aides were in participation.

10. Acknowledgement of safety drills conducted in the district schools:

a. Lockdown Drill

1) Harrison Township School – May 18, 2023 (AM)

Motion: Mr. Bright

Second: Mrs. Coslop

Roll Call: (7-0)

Carried: Yes

D. Policy

Motion: For the Board of Education to approve the following action items:

1. First Reading of updated Board Policy 4119.22/4219.22 – Conduct and Dress.

Q. Mr. Henderson asked what are the updates to the policy.

A. Dr. Peretti indicated it is an update from Strauss-Esmay regarding staff dress code.

Motion: Ms. Clark

Second: Mrs. Coslop

Roll Call: (7-0)

Carried: Yes

E. Transportation

None

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approval of resolution to submit a waiver to the Executive County Superintendent requesting alternate toilet room facilities for a pre-kindergarten and kindergarten classrooms in the 2023-2024 school year. (**Attachment: B&G #1**)

2. Approval of the following use of facility rates for the 2023-2024 fiscal year as outlined below:

Hourly Charge \$ 31.00 (no change)

For Profit Entities:

HTS Classroom Space \$200.00 per week (8 hr. day)

\$ 75.00 per week (3 hr. day)

HTS Gym 3 \$350.00 per week (8 hr. day)*

HTS Gym 1-2 \$330.00 per week (8 hr. day)*

PVS Gym \$200.00 full day*

\$100.00 half day*

HTS Gym 3 \$540.00 per month (2% increase) (School Year)

* = during normal operating hours

Q. Mr. Bright asked if the rate changed.

A. Mr. Scharlé indicated for non-profits (HTYB) there was no change. For profit entities, the rate increased 2%.

3. Approval of the following group to utilize the facilities for the 2022-2023 fiscal year as outlined below:

<u>Name</u>	<u>Location</u>	<u>Type of Use</u>
Casey Heitman Basketball Clinic	PVS Gym	Basketball

Motion: Mrs. Coslop	Second: Ms. Clark
Roll Call: (7-0)	Carried: Yes

XI. New Business:

None

XII. Old Business:

None

XIII. Audience Participation II:

Michelle Fox

- Deleting the Guidance Counselor and 1 ½ PE Teacher, they are very close to the students
- Given all the problems, I am surprised teachers are still here
- New hire – Step 10 is amazing to me
- Should have asked the Township for more assistance
- We should not be blaming teachers for taking a raise

Diane Urbanchuk

- Heard we are doing away with enrichment for ELA
 - o Some students like a challenge
 - o For high performing students
 - o Hope this new curriculum includes enrichment
- With regards to doing away with a Guidance Counselor
 - o Hope you reconsider
 - o They have been amazing during the years
 - o Need counselors, so teachers don't get pulled away from their responsibilities

XIV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:27 p.m.

Motion: Mr. Henderson	Second: Ms. Clark
Roll Call: Voice	Carried: Yes

XV. Out of Executive Session:

RESOLUTION: To return to Regular Session at 8:13 p.m.

Motion: Mr. DiBacco	Second: Mr. Bright
Roll Call: Voice	Carried: Yes

XVI. Adjournment:

There was no further business. A motion was made to adjourn at 8:14 p.m.

Motion: Mr. Henderson
Roll Call: Voice

Second: Mr. Bright
Carried: Yes

Respectfully Submitted,

Robert E. Scharlé
Board Secretary