

**HARRISON TOWNSHIP SCHOOL DISTRICT
120 North Main Street
Mullica Hill, NJ 08062**

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Supervisor of Student Services

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HTS Assistant Principal

Lisa Heenan
Pleasant Valley Principal

Jennifer Hackett-Slimm
Curriculum Supervisor

January 2018

Preschool Inclusion Program 2018-19 Application Information Cover Letter

Dear Parent/Guardian:

The Harrison Township School District will be offering four preschool inclusion programs for the 2018-2019 school year, two morning sessions for three-year-old children and two afternoon sessions for four-year-old children. The Preschool Inclusion Program will provide our population of children with special needs the opportunity to be educated in the least restrictive environment along with their typically developing peers. The classes will be held at the Harrison Township Elementary School.

The morning classes of three-year-old children will be comprised of up to fourteen (14) three-year-old children. The ratio of typically developing three-year-old children to students with special needs will not exceed 6 to 8. This is a half-day program five days a week with a morning session from 8:30 - 11:00 a.m. **Children must have attained the age of 3 years, but will not attain the age of 4 years, on or before October 1, 2018 to apply.**

Each afternoon class of four-year-old children will be comprised of approximately 18 four-year-old children. The ratio of typically developing four-year-old children to students with special needs will not exceed 10 to 8. This is a half-day program five days a week with an afternoon session from 12:30 - 3:00 p.m. **Children must have attained the age of 4 years, but will not attain the age of 5 years, on or before October 1, 2018 to apply.**

Children must be toilet trained, have up-to-date immunizations and should have age-appropriate skills in all areas of development. No transportation or child-care will be provided for typical children.

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Participation of children with disabilities will be identified by their IEP team. **Any child who has met the criteria for Special Education and has, or will have an Individualized Education Program (IEP) is not eligible for the lottery.**

If you are interested in enrolling your non-special needs child in our preschool class, please complete the attached application, sign, and return it on/or before Friday, February 23, 2018, at 4:00 p.m. (mailed applications must be postmarked by Wednesday, February 21, 2018) to the following address:

**ATTN: Dr. Andrew P. Davis, CAO
2018-19 Preschool Inclusion Program
Harrison Township School District
120 North Main Street
Mullica Hill, New Jersey 08062**

If the number of applicants exceeds the number of available slots, a public lottery will be held on Friday, March 2, 2018, at 12:00 noon in the Superintendent's Conference Room at the Harrison Township Elementary School. The applications may be selected from two containers by gender.

Applicant families will be notified of their application status through letters mailed on Wednesday, March 7, 2018.

To help you learn more about our program, an "Open-House" will be held on Tuesday, February 13, 2018 from 2:15 p.m. – 3:15 p.m. in a preschool classroom at Harrison Township Elementary School. **This is an adults-only information session.** Please call Ms. Nicole LaBuono at 478.2016, extension 7169, to reserve a seat. For more information, please visit our website at www.harrisontwp.k12.nj.us and the Curriculum Department link.

Those offered enrollment will receive an *Enrollment Commitment Form*, *Student Information Questionnaire*, and *Registration Packet*.

- Families must return the *Enrollment Commitment Form*, *Student Information Questionnaire* and *\$100 deposit* to the Office of Student Services by 3:00 p.m. on Friday, March 10, 2017. Failure to return these items by the deadline shall constitute a refusal of enrollment.
- The *Registration Packet*, along with all required registration information, must be returned to the Harrison Township principal's secretary, Ms. Michelle DeLorenzo, in the main office by July 1, 2018.

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Applicants not initially offered admission will be assigned a place on a waiting list in the order determined by the lottery.

The cost of the program for typically developing children for 2018-19 will be \$2,550 per year. If selected by lottery, the \$100.00 deposit is due by Friday, March 17, 2018.

To apply for this program, complete the attached application and return no later than 4:00 p.m. on Friday, February 23, 2018. Applications faxed to 856.418.1619 or emailed to labuonon@harrisonswp.k12.nj.us will be accepted up until 12:00 p.m. on Friday as well.

Please contact Dr. Andrew P. Davis at 856.478.2016, extension 7169, for additional information.

Sincerely,



Andrew P. Davis, Ed.D.
Chief Academic Officer

Important Dates At A Glance

- ✓ October 1, 2014 (child born on or before) for consideration for the four-year-old program
- ✓ October 1, 2015 (child born on or before) for consideration for the three-year-old program
- ✓ February 3, 2018 (Tuesday) – Open House (adults only)
- ✓ February 23, 2018 (Friday) – Applications Due
- ✓ March 2, 2018 (Friday) – Lottery Held at Noon (if necessary)
- ✓ March 7, 2018 (Wednesday) – Application Status Mailed (mailing includes inserts if selected)
- ✓ March 17, 2018 (Friday) – Enrollment Commitment, Student Questionnaire, and Deposit Due
- ✓ July 2, 2018 (Monday) – Registration Packet Due

